This does not apply to online class sections that begin with "OH"

From: Argosy University Online Courses

Sent: (date changes)

To: Student name automatically added

Subject: You are enrolled in an Argosy University Online or Blended Course

Dear :

You are enrolled in an online or blended course(s) during the upcoming session for Argosy University. As preparation for your course, you have been enrolled into a Student Orientation Tutorial to acquaint you with our new online course delivery system. We have replaced the previous system with a more robust system, eCollege, that will provide you with a more interactive and richer online experience. Please access this tutorial and spend the coming weeks reviewing the tutorial to gain more knowledge on navigating the eCollege system.

You have also been provided access to any of your courses that are fully or partly online. To access the tutorial and your course (s), please follow the directions below:

Your login ID is:
Your Password is:

To access your course(s), please go to:
www.myeclassonline.com .

You will see the following text:
"The Web page you are viewing is trying to close the window. Do you want to close this window?
Please click "no."

You will then see your login ID box and password box.
Type in your login ID (please make sure to include the "@" in your login ID) and password (see them listed above) and click
"Go to class."
 (If you have forgotten your login ID or password, please click on the link that says, "Forgot your password/user ID. Click here." This will allow you to submit a request for the information). **Please note that all logins and passwords are case sensitive.**

If you have already used the eCollege system, there is a possibility that you have a second login that will provide you access to additional courses. If you believe this to be a possibility and you do not remember your previous login ID and password, please contact the helpdesk at: ArgosyHelpdesk@eCollege.com or phone: 1-866-481-

5562.   **You will be able to use any login IDs and passwords at the URL provided above—all courses are on the same site.**

On the login page, you will see "technical requirements." Please read and go through these—it will provide you with excellent information on your computer and browser, allow you to install free updates, and let you know of its capability with eCollege. It could save you many future problems.

Note: Any time you see the wording, "Do you want to close this window," click "No" unless you want to leave the online site. If you do wish to leave the online site, just click on "Yes" and you will exit the site.

Upon receipt of this email, you have access to your tutorial and your courses.

Once you have logged in, you may enter a specific course by clicking on the course title listed in the course list area.

If you have any questions about your online class or course shell or if your login and password are not working properly, please contact our helpdesk at: ArgosyHelpdesk@eCollege.com or phone: 1-866-481-5562.   Additional assistance can be accessed by emailing: Carly Vande Voren at: cvandevoren@argosyu.edu or Colette Landry at: clandry@argosyu.edu.

Note for fully online students only: You must login to your 7.5 week online course by Day 5 of the term or you will be automatically dropped per Argosy University policy.   You must login to your 15 week online course by Day 10 of the term or you will be automatically dropped per Argosy University policy.

Textbook information: You can order your books for your online course at MBS Direct http://direct.mbsbooks.com/argosy.htm or by phoning: 800-325-3252. Make sure you choose the hosting campus when ordering your books or Argosy University Online Courses for an AU-Chicago National course. **For courses hosted by the Seattle and Twin Cities campuses you must contact the campus directly for text book information.** If you have questions about which campus is hosting your course, please contact your campus. If you do not find course materials for a campus-hosted online course, contact that campus to inquire.

We thank you for enrolling in online or blended courses at Argosy University. We look forward to working with you.

Sincerely,

Argosy University Online Courses
auonlineinfo@argosyu.edu