



## *NEWS & UPDATES FROM THE ARGOSY UNIVERSITY-SFBAY STUDENT SERVICES OFFICE*

*September 21, 2007*

### **UPCOMING DATES TO REMEMBER**

- September 25 Argosy University SFBay Grand Opening – 11am-2pm
- October 1 – 5 Spring 08 Priority Registration Week – Please look for upcoming email announcements
- October 8 Deadline to Drop Fall Session I 7.5 week course with a “W”
- October 25 Fall Session II Begins
- October 26 Last Day to ADD an Online Fall Session II Course
- October 29 Last Day to Log into Online Fall Session II Course
- November 1 Deadline to Drop Fall Session 11 7.5 week course with 100% refund
- November 11 Graduation ceremony - Oakland Marriott – 1001 Broadway, Oakland 94607.\*Info to follow
- November 12 Deadline to Drop Fall 15 week course with a “W”
- November 29 Deadline to Drop Fall Session 11 7.5 week course with a “W”

### **STUDENT HANDBOOKS HAVE ARRIVED!**

Have you picked up your new and informative Student Handbook? If not please stop by either Student Services or the library to get your copy. The handbook has lots of helpful info such as the 07-08 academic calendar and important dates included separately on by the week/month, Staff Office telephone and fax numbers, and other helpful campus life information.

### **FALL Session II 2007 REGISTRATION**

You can still register/add courses for Fall session II. You will need to complete a hard copy registration or Add/Drop form in order to add a course. Please remember that if you have a hold you will not be able to register until the hold is released. The hold might be because you are missing tuition payment documents or you have a prior balance. To send us your FAFSA confirmation or tuition payment arrangement, fax it to 510 217-4805. For Financial Aid questions please contact Damien Thi 510 217-4829 or Mara Palumbo 510 217-4719

### **FINANCIAL AID NEWS**

#### **Scholarship and Financial Aid Workshop**

Need a little extra money for school, but don't want to take out anymore loans? Come to the scholarship and financial aid workshop on Thursday, October 18<sup>th</sup> at 5:30 p.m. (location TBA). The session will include topics such as researching online, avoiding scams and fraud, and Federal Work Study. There will be an allotted time at the end for general questions-and-answers.

### **ARGOSY STUDENT EMAIL ACCOUNTS- On-going**

**Email Requirement** Argosy University San Francisco Bay Area campus launched a student email system. Please be aware that this will be the University's primary mode of communication with you in all future matters effective March 8, 2007. It will be your responsibility to regularly check this email account or set up forwarding to your primary email address. As we move closer to our upcoming relocation to our new campus in Alameda we urge all students to check their Argosy email for updates relating to the move.

Currently you can access your student email account through Student Link:

[https://banner.argosy.edu/prod/twbkwbis.P\\_WWWLogin](https://banner.argosy.edu/prod/twbkwbis.P_WWWLogin) or directly at  
<https://webmail.stu.argosy.edu>

To find your username: enter Student Link and click on the personal information menu. Then click on view email address and copy the email address that is shown ending in “@sfo.stu.argosy.edu”.

Your password will be the same as your password for Student Link.

For more information and FAQ's please visit <http://www.argosy.edu/emailtraining/>.

## 24/7 STUDENT ACCESS TO FORMS AND MISCELLANEOUS INFO

By accessing <http://www.ausfba.com/> students can find these various forms and more:

\*\*Transcript Request forms; Registration forms; Course Syllabi; Graduation Petition; MA en Passant; Temporary Withdrawal Forms and more.

We encourage you to visit this website to answer many of the questions you may have regarding various information pertaining to the university.

### STUDENT RIGHT-TO-KNOW ACT

According to regulations published by the Department of Education based on the Student Right-to-Know Act, the graduation/completion rates for first-time, full-time students who entered school in 1999 and who graduated/completed within 150 percent of the normal time to complete the program is 41%. Currently only the Twin Cities campus enrolls first-time students and thus this rate is not applicable to the other campuses within Argosy University.

### Important: Library Info

- Library hours on Sunday have been extended. It is now open 10 AM to 5 PM (instead of 10-3).
- Since students no longer have mailboxes, persons who are expecting articles through Interlibrary Loan can pick them up in the library now.
- The computer lab will be open when the library is open, and have extended hours on Monday through Thursday from 7 PM to 10 PM.

### To Reach Student Service Offices:

**\*\*NEW: General Student Services Inquiries: 510 217-4791**

Lewis Bundy, **Student Services Director: or 510-217-4716**

Mara Palumbo, **Associate Director of Financial Services: 510-217-4719**

Damien Thi, **Financial Aid Officer: 510-217-4829**

L. Konami Chisholm, **Registrar: 510-217-4717**

Andrea Sims, **Student Retention Coordinator: 510-217-4720**

Kellie Geldreich, **New Student Coordinator: 510-217-4718**

**Fax number: 510-217-4805**

**Office Hours: Mon- Sat: 8:30am-5:30pm**

**Closed for Lunch 12:30pm-1:30pm**

**Student Link Website: [www.ausfba.com](http://www.ausfba.com)**