

<u>Course Title</u>	Professionalization Group I	
<u>Course Number</u>	PC6010	
<u>Section & Times</u>	Section A: Mondays, 9/18 & 9/25; 12:30 to 2:00 pm	Macbride
	Section B: Friday, 9/15; 6:30 to 9:30 pm	Macbride
	Section C: Friday, 9/15; 6:30 to 9:30 pm	Brom

Instructor & Contact Info

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Required Reading

Handouts to be distributed in class

Course Description

This course, required of all entering students, provides an introduction to the Masters of Arts in Counseling Psychology (MACP) program on a no fee / no credit basis.

Course Objectives

As a result of this course, students will demonstrate an understanding of:

- 1) Multiple roles while enrolled in the MACP program, e.g., student, colleague, professional, group leader, group member, organizational member, and trainee therapist.
- 2) Minimum grade requirements in the MACP program.
- 3) Components of satisfactory student progress.
- 4) Requirements and guidelines for onsite coursework.
- 5) Requirements and guidelines for online coursework.
- 6) Masters of Arts Counseling Competency Examination (MACCE).
- 7) Coordination of academic and self-development with MACCE and Practicum.
- 8) Resources available for support in student progress.

Methods of Instruction

The course will be conducted exclusively onsite. Methods include lecture, discussion, and small-group formats.

Content Areas

Content includes welcoming and introducing new students, identifying and balancing multiple professional and personal roles, student progress and evaluation, onsite requirements and guidelines, online requirements and guidelines, overview of the MACCE, coordination of

academic and self-development with MACCE and Practicum, and identifying resources to support learning.

Assignments:

Read and refer to handouts in class.

Student Performance Evaluation and Criteria

Class attendance is mandatory. Failure to attend the full class will result in non-admission to subsequent classes.

Criteria for Class Participation

Grade	
A = 90+	Student actively participated in discussions in >80% of class sessions; nearly all comments were thought provoking and incorporated material from the assigned readings
B = 80 – 89	Student actively participated in discussions in >80% of class sessions; most of the comments were thought provoking and incorporated material from the assigned readings
C = 70 – 79	Student participated in discussions in >70% of class sessions; comments/questions demonstrate a surface level understanding of course topics
D = 60 – 69	Student participated in <70% of class sessions; comments/questions did not demonstrate an understanding of course topics
F = <60	Student did not participate in class discussions

Grading scale:

98-100	A+
93-97	A
90-92	A-
87-89	B+
83-86	B
80-82	B-
77-79	C+
73-76	C
70-72	C-
69 below	F

Academic Dishonesty/Plagiarism

In an effort to foster a spirit of honesty and integrity during the learning process, Argosy University requires that the submission of all course assignments represent the original work produced by that student. All sources must be documented through normal scholarly references/citations and all work must be submitted using the *Publication Manual of the American Psychological Association, 5th Edition (2001)*. Washington DC: American Psychological Association (APA) format. Please refer to Appendix A in the *Publication Manual of the American Psychological Association, 5th Edition* for thesis and paper format.

Students are encouraged to purchase this manual (required in some courses) and become familiar with its content as well as consult the Argosy University catalog for further information regarding academic dishonesty and plagiarism.

Additionally, Argosy University considers resubmission of a work produced for one course in a subsequent course or the submission of work done partially or entirely by another to be academic dishonesty. It is the student's responsibility to seek clarification from the instructor regarding how much help may be received in completing an assignment, exam or project and what sources may be used.

Scholarly writing: The faculty at Argosy University is dedicated to providing a learning environment that supports scholarly and ethical writing free from academic dishonesty and plagiarism. This includes the proper and appropriate referencing of all sources. You are responsible for maintaining an electronic copy of any work submitted, because you may be asked to submit your course assignments through "Turnitin," (www.turnitin.com), an online resource established to help educators develop writing/research skills and detect potential cases of academic dishonesty. Turnitin compares submitted papers to billions of pages of content and provides a comparison report to your instructor. This comparison detects papers that share common information and duplicative language.

ADA Policy

It is AU/San Francisco Bay Area Campus policy not to discriminate against qualified students with a documented disability in its educational programs, activities or services. If you have a disability-related need for accommodations in this class, contact the Campus Director of Student Services who serves as the Disability Services Coordinator.

Once the determination of reasonable accommodations has been made, an approved Letter of Accommodation is given to the student. The student is then responsible for presenting and discussing a copy of the Letter of Accommodation with faculty, when requesting needed services. Accommodations are effective once the instructor has received the approved Letter of Accommodation. Accommodations are not retroactive. Students should promptly notify the Disability Services Coordinator of any problems encountered in receiving the agreed-upon accommodations.

Your instructor is responsible for delivering this curriculum in a format that will ensure the objectives are met and measured. This can be accomplished in a variety of ways depending upon the experience, orientation, technological acumen, emphasis and preferences of the instructor as well as the resources available. Your instructor is also required to ensure that the course Outline include details regarding assignments and method of instruction. Any adjustment to the syllabus will be clearly delineated in the Outline and available for download prior to registration and on the first day of class.