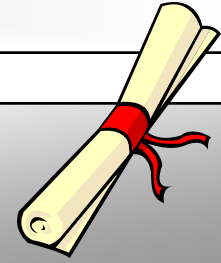


Graduation Newsletter

July, 2006



Dates, Times, and Locations

Graduation Day:

- **Date:**
Sunday
October 1, 2006
- **Time:**
Cap and Gown
Pick up- 10:00am
(if not picking up the week before graduation)

Rehearsal- 10:00am

Ceremony- 12:00pm

- **Location:**
Ceremony will be held at
The Argent Hotel San
Francisco, CA
- (see attached directions)

<http://www.argenthotel.com/>

Cap and Gown Pick-Up:

- **Pick up-Date:** Mon-Friday
9am-5pm the week before
graduation or 10:00am on
the day of Graduation
- **Location:** Student Ser-
vices office Mon-Friday
9am-5pm or at the gradua-
tion at 10:00am.

The Faculty and Staff at Argosy University /SFBA Congratulate all Graduating Students

1. Rehearsal

Please make sure that you attend the rehearsal; we will go over the format of the ceremony and will answer any last-minute questions you may have about graduation.

2. Cap and Gown

will be available for pick up at the campus the week before graduation. Please call first before coming to pick them up to check if they are, indeed, in. 510-215-0277.

If you are unavailable to pick up your cap & gown prior to graduation, you will need to pick them up at the **Argent Hotel** the day of the ceremony. It is recommended to pick cap and gowns up before the day of the ceremony as they do wrinkle. Cap and gowns are keepsakes so you will not need to return them.

Do not forget to bring supplies such as hair pins and safety pins.

4. Speeches

Students may be asked by their Department Head to give a speech.

Students who responded to this inquiry and were **selected** to give a speech must limit their speech to **five minutes**.

5. Guests and Tickets

Each graduate is allowed to invite **4 guests** (not including current Students or Alumni). Tickets will be sent to you after you complete your graduation requirements. Please remember if you do not complete your graduation requirements prior to **August 18, 2006**, you are not eligible to walk in the Oct. 1st graduation ceremony. We may have additional ticket available at the end of August. A separate memo will go out regarding this. No guest may attend without a ticket.

6. Reception

After the graduation, there will be cake and champagne.

It is recommended that if you would like to make **lunch reservations** after the ceremony to schedule 2 hours for the ceremony.

7. Diplomas

You will be given dummy diplomas at the day of graduation. Diplomas are ordered at the end of the term from which the student graduated from.

8. Graduation Announcements

A memo is attached about ordering class rings.

9. Class Rings

A memo will be sent regarding ordering Class Rings.

10. Hotel Reservations 877-222-6699

for Out of Town Guests.

For Hotel Reservations contact The Argent Hotel at 877-222-6699.

Questions?

General Questions:	Lewis Bundy	lbundy@argosyu.edu	510-837-3712
The Argent Hotel (Graduation Site)	http://www.argenthotel.com/		415-974-6400
Herff Jones: (Ring and Announcements)	Lou Chorak louchorak@aol.com	www.herffjones.com	707-864-2265

